**Arkansas Business Education Association**

**Phyllis Smith Memorial Scholarship**

New Teacher Classroom Grant Application

**2025-2026**

The Arkansas Business Education Association will present two (2) $500 grants for the 2025-26 school year at our annual ABEA Conference in the summer 2025. The award recipient(s) will be notified prior to the annual conference date. Submit all necessary eligibility requirements by the deadline of June 13, 2025 to:

**Cheryl Harrell, ABEA Vice President**

**charrell@bryantschools.org**

**Please put Classroom Grant Application in the subject line of the email.**

**Eligibility Requirements:**

New Classroom Teacher must:

* Be a conference attendee
* Be an ABEA member
* Be a new business teacher or have worked up to 3 years as a business teacher
* Submit a letter from a school administrator stating your total years of service
* In a Microsoft Word, text, or pdf document *list and answer all four questions* below.

This part of the application will be scored blind. As you answer the question, please *avoid personal information* that could be used to identify you, your students, or your school.

Questions:

1. Provide an overview of the project or program that you are hoping to complete in your classroom should you be awarded the materials you are applying for. (100 words)
2. Describe in detail what led you to seek funding. Include information about the specific need of you, your students, class, school, and/or community. Also include if you considered any research (100 words).
3. Describe in detail how the program, project, or materials will be used and implemented. Include information on lessons, unit overviews, additional people involved and timelines as necessary (100 words).
4. Describe in detail the impact that the purchased materials will have on you, your students, school, or community. Include information on specific benefits you hope to see and how you will be able to judge your own success (100 words).

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Please send completed application and all necessary requirements by the June 13, 2025, deadline to:

**Cheryl Harrell, ABEA Vice President**

[**charrell@bryantschools.org**](mailto:charrell@bryantschools.org)

Please type information in the boxes provided below:

|  |  |
| --- | --- |
| **Date:** |  |

|  |  |
| --- | --- |
| **Name:** |  |

|  |  |
| --- | --- |
| **Mailing Address:** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **City:** |  | **State:** |  | **Zip:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **County:** |  | **Telephone:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Gender:** |  | **Do you have your letter from your school administrator?** |  |

|  |  |
| --- | --- |
| **What school are you employed by?** |  |

|  |  |
| --- | --- |
| **Are you registered for ABEA Summer Conference 2025?** |  |

|  |  |
| --- | --- |
| **Are you an ABEA member?** |  |

|  |  |
| --- | --- |
| **How many years have you been teaching? (new to 3 years)** |  |

|  |  |
| --- | --- |
| **Applicant’s Signature or typed initials:** |  |

Don’t forget to attach your essays, answering the questions above.