**ABEA EXECUTIVE BOARD MEETING**

**Wednesday, August 3, 2016**

Call to order.

Attendance

Tracie Opolka

Angie Hutson

Cheryl Weidmaier

Kelley Todd

Tonya Loe

Angie Kichline

Jennifer Curry

Jana McWhorter

Linda McAdams

Molly Goodart

Teresa Hopkins

Debra Sanders

Paula Deckard

Sheri Smith

Shannon Green

Sandon Williams

Holly Balducci

Introduction of current and new officers.

ABEA Conference Report—

285 registered

3 onsite registration

membership 315

The following items were discussed:

* Move the date of ABEA to an earlier week in the summer.
* Annual plan of work—board members will review responsibilities
* By laws—review to know the functions of ABEA
* Duties of positions of board members
* Review budget items pertaining to the board member’s position
* Unsure at this time of amount raised during conference
* Award recipients from conference will be forwarded to SBEA for the next level
* Mid-year meeting date—January 22 & 23 (tentatively) in Conway
* Reimbursements will be made to board members to attend mid-year meeting for mileage and hotel rooms

**New Business**

Discussion:

* Volunteering to serve on ACTE board and committees
  + Tonya Loe will serve on awards committee
  + Angie Kichline will serve on resolutions committee
  + Molly Goodart will serve on support fund committee
  + Sandon Williams will serve on nominating committee
  + Jana McWhorter will serve on audit committee
  + Joyce Thrasher will serve on bylaws committee
* Using FBLA/PBL officers facilitate interest sessions at ABEA conference
* In odd years, odd numbered district reps will be responsible for silent auction prizes, raffle items and door prizes; even numbered district reps will be responsible for luncheon decorations.
* In even years, even numbered district reps will be responsible for silent auction prizes, raffle items, and door prizes; odd numbered district reps will be responsible for luncheon decorations.
* Shannon Green will be in charge of organizing prizes
* Sheri Smith will be chairperson of decorating committee
* Jana McWhorter will send a letter to district reps to use in obtaining donations

Meeting adjourned at 3:55 p.m.